

Student Planning Organization Meeting Minutes

February 19, 2009

I. In Attendance

1. John Kersch, Brian Frost, Brad Gregorka, Jane Tigan, Katie Cowlin, Michael Stein, Scott Albertsen, Marisa Zapata, Laura Curvey, Evelyn Palomino

II. Officer Reports

1. Brian-
 - i. APA meeting in Chicago- discussed having more internships on ILAPA website
 - ii. Conference in Chicago volunteering at
 - iii. Minnesota National Conference register by 26th of February- must be national APA member to get discount, possibility of staying with Jane and Laura's family members
2. Brad- attended treasurer workshop
3. Casey- meeting minutes of January, contact for interests in Inclusive IL events
4. Jane- surveyed MUP about gowns- 6 yes, 4 no; open house on 2nd weekend of March for prospective MUPs
5. Katie- none
6. Marissa- looking for funding for UA regional science conference- SHAPE which we're hosting (?) April 12-14, PHD seminars on website, treasure hunt in Spring maybe
7. John- Career XPO March 5-6

Old Business

III. Non-elected officer appointment

1. Social- Scott Albertson
2. Web- Michael Stein
3. Professional Development- Co-Chairs- Laura Curvey and Evelyn Palamino
4. Education- Rosa showing interest, not appointed yet

IV. Meetings- board meetings every other week

V. Budget-

1. Met with other groups discussed events, projects, conferences together/funding
2. Allocated \$1500 a semester from ILAPA
3. Fundraising ideas- sell t-shirts, goal is 2 events/semester
4. Expenses- Spring service award, caffeine craze, pizza at meetings, UPwords
5. \$1500 dedicated to national conference and 500 for APA conference in Chicago
6. Potential requirements of attending SPO events for reduced conference costs

VI. First social discussion

1. Rec room of union

VII. Convocation Speaker

1. Ideas to be emailed to John
2. Brian suggested author of book Internal Combustion

VIII. First meeting

1. 12:30 and 5 pm on February 26th
- IX. BAUP Program Review
1. Creating BA meeting
 2. Focus group selected by staff
- X. Comments
1. Laura- looking for undergraduate student to profile
 2. Azad available to look at resumes
 3. Mike- will talk to David Fullerton about setting up the page
 4. Casey- bulletin board being worked on
 5. Marissa- DSUP lounge in 316 Architecture building
- XI. Adjourned
1. 1st- Brian
 2. 2nd- Katie

Student Planning Organization General Meeting Consolidated Minutes

February 26, 2009

12:30 p.m. Meeting

I. Meeting called to order at 12:35 p.m. by President John Kersh

II. Present (Signed in): Sara Ortiz, Brian Frost, Brad Gregorka, Jane Tigan, Joanna Ganning, Susy Hemphill, Tim Green

III. Introductions

IV. Tim Green gave an update on UPwords. The UPwords staff consists of Kate Nesse (PhD), Tim Green (PhD), Ryan Holmes (MUP), and Divya Chandrasekhar (PhD)

- a. They are working towards improving the overall look, possibly a glossier finish
- b. Content will be balanced among all degree programs to ensure variety of content and opportunities for all to contribute; article ideas are welcome and encouraged.
- c. The publication will be geared toward an external audience (e.g. alumni, prospective students, etc.), as well as current and incoming students.
- d. Print date will coincide with beginning of Fall semester; deadline for submission of article ideas is end of Spring '09 semester.
- e. Ongoing discussions with SORF regarding funds for printing.

Item VI was moved up in the agenda.

VI. Vice-president/APA rep Brian Frost gave an update on APA conference and related issues.

- a. Conference registration deadline extended to March 2 b/c of APA web site problems. Everyone is encouraged to go. SORF funding is currently pending .
- b. ILAPA conference in Normal over Spring Break. Four-state conference in Chicago in September. Talk to Brian Frost for more info.
- c. SPO consider subsidizing attendance at other conferences as long as funding is available.

V. Treasurer Brad Gregorka presented the revised budget.

- a. \$275 was allocated to Planners Network (PN) for Spring '09 for planned speakers/events.
- b. DSUP withdrew their finding request for Spring '09. Will forward a budget to SPO by end of Spring '09 semester.

c. Susy Hemphill discussed MUP Open House activities and SPO participation and SPO-sponsored event at Jupiter's

i. Social Chair Scott Albertsen and MUP rep Jane Tigan will talk w/Susy about cost and logistics for the event.

d. Several members asked about and expressed interest in assembling intramural teams, for which money is in the budget for each semester.

VII. John Kersh gave the latest information on the Chicago day-trip forwarded by Professional Development Co-chair Laura Curvey.

a. The trip is scheduled for Wednesday, March 18, 2009.

b. Ed Feser has initiated contact with various agencies and is waiting to hear back

c. DSUP President Joanna Ganning commended the effort and emphasized the importance of setting the tradition by using initiatives as a template for future SPO Boards to follow. We should actively promote the event to rally support.

d. Several people in attendance discussed the possibility of focusing on themes or tracks for the trip; and to talk to other faculty members to get input.

e. PN is planning a similar trip. We may want to explore a joint effort/co-sponsorship.

VIII. John Kersh gave an update on planning social activities for the upcoming year based on information provided by Social Chair Scott Albertsen.

a. The date of the first social event conflicts with MUP Open House activities. Alternate dates in the Spring '09 were also problematic. Discussion on this was deferred to a later date TBD.

b. We briefly discussed how to utilize the blog and the SPO website. We will start by exploring the possibility of linking the blog with SPO, DSUP, and PN-UIUC web sites. Jane Tigan will send out a reminder email about the blog. If anyone interested in getting permission to post, respond to the email. The blog address is www.uiucurbanplanners.blogspot.com.

c. Tim Green is interested looking for help from anyone interested in coordinating a canoeing day-trip at Turkey Run. The room was abuzz. Tim will talk to Scott Albertsen about coordination/logistical support.

IX. MUP rep Jane Tigan and John Kersh discussed the latest on the caps & gowns issue. John clarified that the decision to wear caps & gowns or not wear them will be only apply to the graduating MUPs. The discussion to wear gowns was prompted by a desire for consistency and aesthetics among the graduating students.

a. The consensus was to gather MUP2s together by Tuesday, March 3 to get a resolution; AND

b. To recommend that the Dept. Head gather with graduating students on an annual basis early in the Fall semester preceding Convocation to resolve the issue as it will be an ongoing debate without a mandate from the Dept.

X. John Kersh solicited suggestions for a Convocation speaker.

a. Dave Kay suggested Stephen Colbert (John Kersh seconded).

b. Someone mentioned that the Dept. has been in negotiations with three potential speakers. In light of this, Tim Green suggested that we resolve to identify characteristics that we'd like the Dept. to take into consideration when choosing a speaker. All in attendance agreed.

XI. Open discussion. (NONE)

XII. Adjournment

5:00 Meeting

I. In Attendance: 12 people, pizza from Geovanti's

II. Non-elected officer appointment

a. Social- Scott Albertsen

b. Web- Michael Stein

c. Professional Development- Co-Chairs- Laura Curvey and Evelyn Palomino

d. Education- Rosa showing interest, not appointed yet

III. APA News by Brian Frost, VP

a. National Conference in Minnesota April 25th, 7 people registered, Early registration deadline extended to March 3rd

b. IL APA conference March 26& 27 in Bloomington

c. 4 state APA conference in Chicago next year

IV. UPwords by Kate Nesse

a. Tim and Ryan other desk editors- contact if interested in writing an article

b. Focus- attracting external audience- professional and prospective students

c. Deadline is mid May- will be published in the summer

V. Budget and Social by Brad Gregorka, treasurer

a. Fundraising events- sell t-shirts

b. Hoping &75/person plus food and entertainment for APA conference through SORF assistance

c. Assisting UPwords costs through SORF and department- potential for selling ad space

VI. Social ideas

a. Jupiters get together and bowling in Union

b. Intramural flag team

c. Laura Curvey suggested trip to Chicago discussed for education/social

d. Robby Boyer- Express Yourself Speak Easy about planning

VII. Cap and Gown

a. Discussion

VIII. Graduation speakers ideas

a. Famous DURP graduates

i. David Fullarton suggested Graham Garfield, DURP grad who has created a website on the Chicago L- www.chicago-l.com

IX. Comments

a. UAA- Urban Affairs Association in Chicago annual meeting in Chicago March 4-7, 2009

X. Adjourn

Student Planning Organization Board Meeting Minutes

March 5th, 2009

I. Attendance- Katie Cowlin, Casey Loving, Michael Stein, Brad Gregorka, Scott Albertsen, Laura Curvey, Jane Tigan, Ed Feser, Brian Frost, Rosa Lee, John Kersh

II. Department Report by Ed Feser

- a. Nominations for convocation speakers- Chuck Allen's Father next year, Damen Smith '95 alum who is a professor at Rutgers's School of Law
- b. Caps and Gowns- need to be uniform, executive decisions will be made
- c. Breakfast- nonoptional (?), 4 free tickets, at I-Hotel
- d. Website- plans to make more appealing, John voiced desire for greater SPO presence

III. Approval of minutes- Jane noted desire to change wording of speak easy to open mic night

IV. Officer Reports-

- a. Brian, VP/APA Rep
 - submitted article to APA newsletter
 - asking for photos involving APA events, Michael offered to take more pictures/ be unofficial photography person
 - 9 people for Minnesota all grad students
- b. Scott, Social chair
 - March Madness bracket
 - MUP open house coinciding with planned social events
 - Still looking at creating first social event the week before Spring break
 - John suggested creating a social calendar into fall
 - Creating a survey on survey monkey for learning peoples desires for social activities
- c. Casey, Secretary
 - Using Google documents for reviewing of SPO minutes before meetings
 - Service activity in the future- possibly involved in Boneyard Creek Cleanup

April 18th

- Suggestion was made by John to create a Community Engagement Chair in the future

- d. Jane, MUP rep
 - Planning open house, SPO involved in giving a presentation
- e. Brad, Treasurer
 - Final budget distributed
 - How will funds be allocated to related groups discussion
 - i. Decision was to have \$300 between two groups per semester
 - ii. Groups will submit a proposal for use of funds at beginning of semester, if they do not request funds it will be available for the other group to use
 - iii. SPO board will deliberate on fund distribution to groups
 - iv. If not used funds do not roll over
 - Conferences- decision made to give Jane \$50 for her conference and deliberate and dispense similar amounts to individuals in the future
 - Budget approved
 - 1st- Brian
 - 2nd- Casey
 - Funding committee created- Brad, Brian, and Casey

V. Administrative Professionals Day

- Espresso Royale \$25 gift certificates for office staff- Brad is taking care of

VI. New Business

a. Resume Workshop

i. Professional Development chairs working on it

ii. Potentially Thursday the 12th from 1-2 pm

b. Chicago Trip

i. Visiting alums March 18th

ii. Pilot program, not available to undergraduates

c. New nonelected positions

- Rosa Lee for education chair

1st- Brian 2nd- Jane Unanimous

VII. Comments

a. Grad student lounge open to SPO - Code is 9925

VIII. Adjournment

1st- Casey 2nd- Jane

