

BYLAWS
Doctoral Students in Urban Planning RSO
Department of Urban and Regional Planning
University of Illinois at Urbana-Champaign

Article I - Name

Section 1. The name of this organization shall be *Doctoral Students in Urban Planning*.

Article II - Objects

Section 1. The objects of this organization shall be:

1. To promote academic development for doctoral students in urban planning;
2. To represent our interests to the Department of Urban and Regional Planning and to the University at large;
3. To act as the official spokesperson for doctoral students in the Department of Urban and Regional Planning in all matters pertaining to inter-university, intra-university, student-staff, and student-professional relationships; and
4. To promote fellowship between doctoral students and the staff of the Department of Urban and Regional Planning.

Article III - Membership

Section 1. All students currently enrolled in the program of study leading to the degree of Ph.D. in Urban Planning shall have the option joining the organization.

Section 2. All members shall be eligible to vote in the election of the officers and representatives and on any matter submitted by motion at a regular or special meeting open to all members of the organization.

Article IV - Officers

Section 1. The officers of this organization shall be as follows:

1. President
2. Treasurer

Section 2. The terms of these officers shall run for one academic year with a term starting on May 1st.

Section 3. The officers of this Organization shall have the power to supervise all the affairs of the organization.

Section 4. The duties of the officers shall be as follows:

President - It shall be the duty of the President to preside at all meetings, to call regular and special meetings, and to otherwise conduct the affairs of the organization undertaken in accord with the provisions of these bylaws. The President shall serve as the official representative of the organization in all dealings with individuals or organizations outside of the organization. The president shall designate members of all committees. The president shall have access to all books, paper, documents, and letters as they pertain to this organization.

Treasurer - It shall be the duty of the Treasurer to record and have in his/her possession the financial records of the organization. A monthly summary of finances shall be presented at the executive officers meetings. The treasurer shall have the primary authority to access this Organization's checking account, but the President's name shall be on the account as well.

Section 5. Any officer may be removed from office for good and sufficient cause upon appropriate motion and concurrence of no less than two-thirds of the members of the organization, provided that prior to the time such vote is taken, the officer under consideration for removal has been afforded a hearing in which to state his/her case in person, or in writing before the full membership. The proceedings of this hearing shall be made known to the members of the organization before the motion for removal of the officer is acted upon.

Section 6. Any officer at any time may voluntarily relinquish his/her office to which elected by submission of his/her written resignation to the full membership. Following acceptance of his/her resignation, or in the case of an officer leaving school before their term has ended due to graduation or some other circumstance, a special election shall be announced and held to fill such a vacancy.

Article V - Meetings

Section 1. A general meeting of the membership shall be held once each semester at which time the activities during the past semester shall be reviewed and plans for activities during the present semester shall be presented. The incumbent President shall publicly announce the time and place of this meeting to all doctoral students.

Section 2. Regular and special meetings may be called by the President or by written request of any three members, at any time except as restricted herein, provided that members are notified of the time, date, and place of the meeting at least 48 hours in advance.

Section 3. Meetings shall not be scheduled in conflict with University regulations.

Section 4. A simple majority of the members of the Organization shall constitute a quorum at a meeting.

Article VI - Committees

Section 1. When considered desirable, the President may establish and appoint members to committees to plan and conduct specific activities of this Organization.

Article VII -Faculty Adviser

Section 1. This Organization shall have a Faculty Adviser selected by the members at a duly called meeting. It shall be the duty of the Faculty Adviser to advise the Organization in its activities, provide guidance deemed as necessary and appropriate, and perform such liaison as may be necessary between the organization, the Department of Urban and Regional Planning, and other agencies of the University.

Article VIII - Voting

Section 1. Any member is eligible to one vote in any matter concerning the organization and to one vote for the various officers of the organization.

Section 2. Any member retains the right to abstain from voting on any issue or for any candidate for office, but such action he/she shall thereby forfeit his/her vote.

Section 3. In case of a tie in voting, the President shall call for another ballot. If a tie remains following the second ballot the matter of election shall be referred back to the floor for further discussion, and may, upon appropriate motion, be tabled until the next scheduled meeting.

Article IX - Election of Officers

Section 1. During the first week of April in the Spring semester nominations for officers for the following academic year shall be held.

Section 2. Before the end of April elections for officers for the coming academic year will be held.

Section 3. The candidate for each office who receives the largest number of votes for that office shall be considered the winner of the election.

Section 4. The president shall tally all the votes cast and the totals shall be reviewed by another member not under consideration for that office before the winners are announced. The voting results will be available to the student body if any question or conflict arises.

Article X - Parliamentary Authority

Section 1. The rules contained in the current edition of Robert's rules of order Newly Revised shall govern the organization in all cases to which they are applicable and in which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the organization may adopt.

Article XI - Amendments of Bylaws

Section 1. These bylaws can be amended at a regular or special meeting of the organization by a vote of two-thirds of those present provided that the amendment has been submitted to the full membership in writing at a previous regular meeting.

Section 2. All amendments, which are passed, shall be added to these bylaws and read by the President at the first meeting immediately following the meeting in which the amendments passed.